*GOAL ETHIOPIA*

*APPLICATION FOR EMPLOYMENT FORM*

Applying for the position of Click here to enter text.

Vacancy Announcement Number **Click here to enter text.**

Date of Application **Click here to enter a date.**

1. PERSONAL INFORMATION
2. First Name **Click here to enter text.** Middle Name **Click here to enter text.** Last Name **Click here to enter text.**
3. Date of Birth **Click here to enter a date.**Place of Birth **Click here to enter text.**
4. Sex Male [ ]  Female [ ]
5. Current Address

Country **Click here to enter text.** City **Click here to enter text.**, Sub City **Click here to enter text.**

Phone Mobile **Click here to enter text.** Land Line **Click here to enter text.**.

E-mail **Click here to enter text.** And/or Skype Address **Click here to enter text.**

Citizenship **Click here to enter text.**. If Ethiopian Citizen, National Identification Number **Click here to enter text.** and/or Passport Number **Click here to enter text.**

If not Ethiopian Citizen, are you legally eligible to work in this country? Yes [ ]  or No [ ] . If yes, you will be required to present verification of eligibility.

1. If you are applying for a position that includes **driving a Goal vehicle**, do you have a valid driver's license? Yes [ ]  or No [ ]

If yes, Grade/Type of License **Click here to enter text.**

Have you been involved in a driving accident that is reported to traffic police with in the past three years? Yes [ ]  or No [ ]

If yes, please explain **Click here to enter text.**

1. Do any of your relatives or members of your household work for Goal Ethiopia? Yes [ ]  or No [ ]

If yes, provide the details (Name, position and location) below.

**Name Position Relationship**

**Click here to enter text.** **Click here to enter text.** **Click here to enter text.**

**Click here to enter text.** **Click here to enter text.** **Click here to enter text.**

1. Do you have any outstanding commitment with current employer that will restrict you from pursing employment with other organization (eg. Education/Training fee coverage, etc.) ? Yes [ ]  or No [ ] . If yes, please explain **Click here to enter text..**
2. Do you have a pre-existing medical condition that may hinder/prohibit you from undertaking the responsibilities as indicated in the job description of the position you have applied for? Yes [ ]  or No [ ] . If yes, please explain **Click here to enter text..**
3. If selected, how many days of notice period do you need to make yourself available to work with Goal Ethiopia?

**Click here to enter text.**

1. **EDUCATION**
2. Post Graduate.
* Qualification (MA, MSC, PhD, etc) **Click here to enter text.**Field of study **Click here to enter text.**
* Name of School **Click here to enter text.** Country **Click here to enter text.**
* Dates Attended? From **Click here to enter a date.** To **Click here to enter a date.**
1. Under Graduate.
* Qualification (Diploma, BA, BSC, etc) **Click here to enter text.**Field of study **Click here to enter text.**
* Name of School **Click here to enter text.** Country **Click here to enter text.**
* Dates Attended? From **Click here to enter a date.** To **Click here to enter a date.**
1. Other technical or vocational school
* Qualification **Click here to enter text.**Field of study **Click here to enter text.**
* Name of School **Click here to enter text.** Country **Click here to enter text.**
* Dates Attended? From **Click here to enter a date.** To **Click here to enter a date.**
1. High School Complete.
* Name of School **Click here to enter text.** Country **Click here to enter text.**
* Dates Attended? From **Click here to enter a date.** To **Click here to enter a date.**
1. If not high school complete please state the highest grade level completes **Click here to enter text.**

List professional licenses, certifications, computer skills, training, and other skills and abilities you consider relevant to the position. *(Use additional pages, as required).*

1. Click here to enter text.
2. Click here to enter text.
3. Click here to enter text.
4. Click here to enter text.
5. Click here to enter text.

List professional organizations, associations, awards, honors, fellowships, and publications you consider significant. . *(Use additional pages, as required).*

1. Click here to enter text.
2. Click here to enter text.
3. Click here to enter text.
4. Click here to enter text.
5. Click here to enter text.

**Language Speak Read Write Primary Language**

**Click here to enter text.** [ ] [ ] [ ] [ ]

**Click here to enter text.** [ ] [ ] [ ]

**Click here to enter text.** [ ] [ ] [ ]

1. **WORK EXPERIENCE**

Include all work experience, starting with your present or most recent work experience. When describing work, list specific duties/responsibilities and accomplishments. Include supervisory responsibilities and the number of employees supervised. Go into as much detail as possible for work experience that directly relates to the advertised position. Include all periods of unemployment and the reason. *(Use additional pages, as required).*

1. Current or most recent Job Title **Click here to enter text.**

From **Click here to enter a date.** *To* **Click here to enter a date.**

Basic salary before tax per month in birr **Click here to enter text.**

Employers Name **Click here to enter text.** Country **Click here to enter text.**

Describe your major duties/responsibilities and accomplishments.

*Click here to enter text.*

Reason*(s)* for leaving

*Click here to enter text.*

Supervisor's Name and Contact Information

Name **Click here to enter text.** Position **Click here to enter text.**

Phone Number **Click here to enter text.** E-mail Address **Click here to enter text.**

1. Job Title **Click here to enter text.**

From Click here to enter a date. *To* Click here to enter a date.

Basic salary before tax per month in birr Click here to enter text.

Employers Name **Click here to enter text.** Country **Click here to enter text.**

Describe your major duties/responsibilities and accomplishments.

*Click here to enter text.*

Reason*(s)* for leaving

*Click here to enter text.*

Supervisor's Name and Contact Information

Name **Click here to enter text.** Position **Click here to enter text.**

Phone Number **Click here to enter text.** E-mail Address **Click here to enter text.**

1. Current or most recent Job Title **Click here to enter text.**

From **Click here to enter a date.** *To* **Click here to enter a date.**

Basic salary before tax per month in birr **Click here to enter text.**

Employers Name **Click here to enter text.** Country **Click here to enter text.**

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*Click here to enter text.*

Reason*(s)* for leaving

*Click here to enter text.*

Supervisor's Name and Contact Information

Name **Click here to enter text.** Position **Click here to enter text.**

Phone Number **Click here to enter text.** E-mail Address **Click here to enter text.**

1. **ACHIEVEMENTS, PERSONAL QUALITIES AND SKILLS**

Please use this section to indicate w far you meet each of the competencies required for the post. Indicate specific experience, achievements, knowledge, personal qualities and skills, which you feel are relevant, for this particular post that you are applying for. Please limit your writing for this part to a maximum of 500 words.

 *Click here to enter text.*

1. **SIGNATURE AND CERTIFICATION**

I certify that, to the best of my knowledge and belief, all of the information on and attached to this application is true, correct, complete, and made in good faith. I understand that false or fraudulent information on or attached to this application may be grounds for not hiring me, or for termination/dismissal after I begin work, and may be punishable by fine or imprisonment according to the law.

**Signature Click here to enter text.Date Click here to enter a date.**